



12 July 2023

Dear Parents/Carers,

As we come to the end of another school year, I want to thank you for your continued support. So much of what we do and want to achieve as a school relies on you as parents/carers. Ensuring that your child attends school regularly, knows to follow the rules and be respectful and work hard are all really important messages; the relationship between school and home must be strong one for your child to know we are united in our expectations.

So many wonderful things have happened this year from our Trust public speaking competition, our Duke of Edinburgh expeditions, Menphys concert, sports events, Awards Evenings and of course Ofsted – it's been an incredibly busy year with so much to be pleased and thankful for. My thanks to all the staff who have organised, run and been involved in celebration and enrichment events for our students over the course of the year and those of our support staff teams who support us all so well.

As is our St Paul's tradition now we were delighted to have Year 5 children from our feeder primaries with us experiencing their taster days. They were a joy to have and we look forward to seeing them and their families at our Year 6 Open Evening on Wednesday 27<sup>th</sup> September. We were also pleased to see all our new incoming Year 7 at their induction day last week and their parents at the Induction Evening. We know both the children and their parents will be great additions to our St Paul's family.

As we now think ahead to next year, there are a few things to make you aware of;

### **Attendance**

It is important that your child attends school every day. Should your child have to have time off you must let us know by calling the school before 9am and leaving a message on the student absence line. You must do this on each day of the absence. With regards to holidays, I do not authorise holidays during term time. Please do not be upset if you are told this and you are issued with a fixed term penalty notice. I fully understand the cost of holidays differ dramatically when they are taken out of school holiday time but children are legally supposed to be in school and therefore I cannot authorise the leave request.

### **Behaviour**

The vast majority of our students behave really well but when things do go wrong our sanctions are very clear. We have produced a shortened parent version of our much longer behaviour policy. I hope you find this a useful document to helping you understand our sanctions and so on.

<https://www.st-pauls.leicester.sch.uk/parents-guide-to-behaviour/>

We do expect parents to support us in ensuring students attend detentions. You can help by making sure you have the Arbor app and checking your emails regularly. We will alert you to a detention through these means as well as sending you an Arbor text message. Those students for whom we have a mobile number for will also receive a text message at the end of the school day.

If you haven't yet returned your data collection sheet please do so by Thursday 13<sup>th</sup> July. Another copy is attached if required and can be emailed to the school office - [office@st-pauls.leicester.sch.uk](mailto:office@st-pauls.leicester.sch.uk)

A small change to our detentions next year is our Friday C2 detention for no homework. We will make students aware of this in our back to school assemblies in August.

### **Buses**

Thanks to all those that have already signed up with Confidence or the school minibus. You can still book a seat on the Confidence Buses here: <https://www.confidencebus.co.uk/school-bus-routes/> or if you want one

of the few remaining seats left on the school minibus for Oadby/South Leicestershire villages, please contact Mrs Oliver – [holiver@st-pauls.leicester.sch.uk](mailto:holiver@st-pauls.leicester.sch.uk).

The route for the minibus is priced as the same as the Confidence bus at £675 and the route is as follows:

- Fleckney Co Op - 7.30
- Kibworth The Square - 7.40
- Glen Rise - 7.50
- Sainsbury's Glen Road, Oadby 8.00
- New Street 8.05

All school buses will leave St Paul's at 3.20pm.

### **Evacuation and Invacuation**

We hold regular evacuation drills for things like a fire but we have not ever done an Invacuation drill. We would have an Invacuation should there be a real or perceived danger on the school grounds. This would mean having to "lock down" the whole school. We do have school procedures for this which says parents will get a text alert saying we have a lockdown and ask that you **do not** come to the school.

We would then let you know once we are out of the lockdown situation. We also ask that you do not advertise the lockdown on social media or publicly criticise us for having a lockdown. Everything we would do would be for the safety of students and staff. At some point during the next academic year we will have an Invacuation drill; we will tell you in the text that it is a drill.

### **Uniform**

How students wear their uniform reflects their attitude to school and our rules. I expect uniform to be worn properly and this means:

1. Shirts tucked in
2. Blazers and ties to be worn at all times
3. School skirts to be knee length or longer and not rolled up
4. School trousers to be tailored and straight leg
5. No facial piercings other than for religious or cultural reasons. There should be one piercing per ear
6. No excessive make up or false eyelashes
7. No long coloured false nails or polish. Short French manicure is acceptable
8. No boots
9. No logo ankle socks i.e. Nike

The new school skirts will certainly solve the length and style of skirt problem. Should girls roll the skirt up they will be issued with a C2 immediately. For those girls who choose to wear trousers instead please be aware that leggings, black jeans/jeggings, skinny, tapered or flared trousers are not allowed. For guidance please click on the links in the attached document to view acceptable trousers. If your child comes to school in other than straight leg ones, we will contact you immediately and issue a C2 detention.

Our approach to non-compliance with regards to uniform will be to inform you, issue detentions and then persistent non-compliance will result in isolation and in extreme situations, suspension.

Parents can use their Pupil Premium allowance to help pay for uniform where appropriate. Anyone genuinely struggling with purchasing an item of uniform can contact me directly.

Our beloved shop has various boys and girls blazers, PE kit and a few ties. Do call the school and Mrs Mulla can advise on the current stock. If you have items of uniform you no longer need, please do drop it into us; many families have benefited from donations already made.

### **Spencefield Lane**

I continue to be committed to resolving the traffic/parking issues on Spencefield Lane. Along with Krishna Avanti we have held meetings with local councillors and I am in contact with Deputy Mayor, Adam Clarke. Everyone acknowledges the issues and are working together to offer some solutions. I am due an update following a series of meetings held and I will keep you informed as soon as I hear more. If you have not already signed the petition, please do so here -

[https://www.change.org/p/joint-petition-for-a-safer-spencefield-lane-stop-parking-to-protect-our-children?recruiter=1311386105&utm\\_source=share\\_petition&utm\\_medium=twitter&recruited\\_by\\_id=9d987780-17f7-11ee-8f72-2d63dfbce239](https://www.change.org/p/joint-petition-for-a-safer-spencefield-lane-stop-parking-to-protect-our-children?recruiter=1311386105&utm_source=share_petition&utm_medium=twitter&recruited_by_id=9d987780-17f7-11ee-8f72-2d63dfbce239)

### **Parents Evening 2023-2024**

Years 7, 9, 11 & 13 will be in school and Years 8, 10 and 12 will be remote. All timings are 4.30pm – 7pm.

### **School Priorities 2023 – 2024**

These include ensuring technology and learning is ambitious and responsive to all students' needs, that assessment is purposeful and enhances student progress and that the school culture is developed through clear behaviour and culture expectations.

We will particularly be focussing on manners and communication expecting our St Paul's Principles to be evidenced everywhere.

### **St Paul's Principles**

- Sit up and listen
- Think before you speak
- Please and thank you are compulsory
- Always hold doors open
- Use your eyes to make eye contact
- Listen to others respectfully
- Speak with manners at all times

### **Parent Governor**

We have vacancy for a parent governor – we would welcome nomination from parents who have the skills in enrichment, clubs and fundraising. Full details are attached.

### **Parent Forum**

We have a parent forum who meet with myself offering feedback and support with fundraising. Any new Year 7 parents wishing to join should email Mrs Oliver – [holiver@st-pauls.leicester.sch.uk](mailto:holiver@st-pauls.leicester.sch.uk).

### **Results Day Arrangements**

The national results days are:

- **17<sup>th</sup> August for all A Level, AS and other Level 3 courses including BTEC**
- **24<sup>th</sup> August for all GCSEs and other Level 2 courses including BTEC**

Students have two options on the morning of the national results days.

**Option 1:** Students can collect their results from St. Paul's from 8 am to 10 am in the morning of the results day.

**Option 2:** Examination results will be on G4S by 10am on the morning of your results day.

### **Enrolment for 6<sup>th</sup> Form**

For students enrolling into our Sixth Form, you will need to take **option 1** and come in to collect results so that you are able to enrol and select your subjects for A Level Study. Enrolment will be available until 11am on results day.

Should you need a careers appointment or support with your results, please call the school office 0116 2414057 to book an appointment.

### **Appeals**

The Joint Council for Qualifications has now published information for all candidates on the appeals process for 2023. In the first stage of appeals, JCQ has stated that all students must appeal to their centre (school) **not to the exam board**. Appeals paperwork will be available via our school website prior to the release of outcome grades to students, or alternatively you can also access the full guidance directly from JCQ: [Appeals - JCQ Joint Council for Qualifications](#). I will also publish information for any students who wish to appeal BTEC outcomes.

## **Staffing**

A number of members of staff leave us at the end of this year and at our School Mass last week we celebrated and gave thanks to all of them for their hard work and commitment over the years.

- Mrs Lockyer leaves us to join Sir Ralph Sherwin Multi Academy Trust as Director of Performance & Standards
- Mr Curran is joining Rawlins Academy as Head of Year 12 and Teacher of History
- Miss Sansome is leaving to take up an English post in Nottingham
- Dr Balatsouka is joining QE as a Teacher of Economics
- Miss Taylor is joining Leicester High School for Girls as a Teacher of Maths
- Mrs Arlott who is retiring after 24 years at the school as a Catering Assistant
- Mr Nott who is also retiring as our Reprographics Officer
- Mr Bray who leaves us after a short time as a Food Technology teacher
- We thank Mr Colley for his years of service in the English Department as he moves to be the EAL coordinator within school
- And finally Fr Michael Moore as our School Governor, Parish Priest/school priest

We wish them all the best in their new roles.

We welcome the following staff to St Paul's in August:

- Mrs Bond returns after her maternity leave
- Mr Thompson as Teacher of History
- Mrs Ima Etim - Teacher of Geography – maternity cover
- Ms Gibbs – Teacher of Dance – maternity cover
- Mrs Rossa – Teacher of English
- Mrs Knapp who returns from maternity leave
- Mrs Varghese Muthalay – Teacher of RE
- Mrs Chrysa Chlomisiou - School counsellor

We wish Mrs Gohil-Daine & Miss Rodwell all the very best as they go on maternity leave.

Other staffing changes include:

- Miss Warrilow has been appointed as Senior Assistant Principal
- Mrs Laidler as Vice Principal. Mrs Laidler joins us from De Lisle College.
- Mr Byrne as Acting Assistant Principal. Mr Byrne also keeps his role as Head of Maths
- Mrs Bhana as Acting Head of Sixth Form
- Mrs Rutter as Literacy Lead Teacher
- Mrs Pancholi Pepper has leadership responsibilities in English
- Mrs Bell Assistant Head of Sixth Form
- Miss Coggins EPQ Lead

Congratulations to all of them and we wish them well in their new roles.

## **Term Dates**

Dates for the next 3 years can be found on our website under the 'Parent' tab <https://www.st-pauls.leicester.sch.uk/parents/term-dates-3/>.

## **Safeguarding over the Summer holidays**

If you are concerned about the safety or well-being of a child during the school holidays, please contact children's social care: Duty and Advice; 0116 454 1004.

If you think a child is in immediate danger call the police on 999 or call the NSPCC on 0808 800 5000 straight away.

**Dates for your diary:**

**Thursday 12<sup>th</sup> July – School closes at 12.30pm for Summer. Non Uniform Day**

**Thursday 31<sup>st</sup> August - School opens for Year 7 & year 12**

**Friday 1<sup>st</sup> September - School opens for all other year groups**

Tuesday 19<sup>th</sup> September - HPV Vaccinations – mop up sessions Yrs 10 & 11

Tuesday 19<sup>th</sup> September - Year 7 STP Think Days

Wednesday 20<sup>th</sup> September - Year 7 AUL Think Days

Thursday 21<sup>st</sup> September - Year 7 RC Think Days

Wednesday 27<sup>th</sup> September – Year 6 Open evening 4.30pm – 7pm

Friday 29<sup>th</sup> September – Macmillan Coffee Morning

Thursday 5<sup>th</sup> October – Year 7 Tutor Meetings on line

**Friday 13<sup>th</sup> October – School closes for half term**

**New School Year**

The new school year starts for Year 7 & 12 on Thursday 31<sup>st</sup> August; for everyone else it is Friday 1<sup>st</sup> September. Whilst we get all the thumbprints taken it will be packed lunches only until Monday 4<sup>th</sup> September. Those with receipt of Pupil Premium will be able to collect a lunch bag from the Lydia's at lunchtime.

It is non uniform day on the last day of term Thursday 13<sup>th</sup> July. We finish at 12.30pm and the buses will depart at that time.

From myself and all the staff, we wish you a lovely restful Summer.



Mrs S Conaghan  
Principal