



St. Paul's Catholic School

Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests procedure

Any provider wishing to request access should contact Mrs Zoe McDonagh, Careers Advisor, Telephone: 0116 2414057; Email: zmcdonagh@st-pauls.leicester.sch.uk

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Please speak to our Careers Advisor to identify the most suitable opportunity for you.

Year Group	Autumn	Spring	Summer
7	Meetings/assemblies with carers professionals.	National careers week. All students are taught about career pathways in all lessons across the curriculum.	Students attend Widening Participation events at local universities offering students advice and guidance on Higher Education
8	Meetings/assemblies with carers professionals. Students attend Widening Participation events at local universities offering students advice and guidance on Higher Education.	Careers and options tutor interviews for all Year 8 students. KS4 Options event Options evening to include market place for apprenticeship, local college and University stands. National careers week. All students are taught about career pathways in all lessons across the curriculum.	Overview of post 16 options for pupils and parents/carers, to include: A levels, Applied General Qualifications (e.g., BTECs), technical/vocational qualifications, apprenticeships, traineeships and supported internships.

9	<p>Meetings/assemblies with careers professionals.</p>	<p>Students attend Widening Participation events at local universities offering students advice and guidance on Higher Education.</p> <p>National careers week. All students are taught about career pathways in all lessons across the curriculum.</p>	
10	<p>Meetings/assemblies with career professionals.</p> <p>Students attend Widening Participation events at local universities offering students advice and guidance on Higher Education.</p>	<p>Meeting with career professionals to include interview skills and feedback.</p> <p>National careers week. All students are taught about career pathways in all lessons across the curriculum.</p>	<p>World of work week to include information from Universities, industry experts and career guidance sessions.</p>
11	<p>One to one interviews conducted offering impartial advice and guidance on careers and course routes.</p> <p>External provider assemblies promoting local colleges and a variety of courses.</p> <p>Progression evening for all students to learn about routes into work, options, choices and pathways in relation to post 16 study.</p> <p>Higher education fair offering students the opportunity to speak to a range of representatives from across all fields of post 16 study.</p>	<p>Apprenticeship and alternative routes sessions for students to guide on the application process and registering on the National Apprenticeship strategy website.</p> <p>Students attend Widening Participation events at local universities offering students advice and guidance on Higher Education.</p> <p>National careers week. All students are taught about career pathways in all lessons across the curriculum.</p> <p>One to one support for all students to</p>	<p>One to one support for all students to support their progressing PS16 applications and interviews.</p>

	<p>6th Form taster Day; students are provided with A Level taster lessons to inform Post 16 choices.</p> <p>Meetings/assemblies with career professionals.</p>	<p>support their PS16 application and impartially support students to review the choices made.</p>	
12	<p>Meetings/assemblies with career professionals.</p> <p>Progression evening for all students to learn about routes, options, choices and pathways in relation to post 18 study.</p>	<p>Students attend Widening Participation events at Oxbridge Universities offering students advice and guidance on the application process.</p> <p>National careers week. All students are taught about career pathways in all lessons across the curriculum.</p>	<p>Higher education fair offering students the opportunity to speak to a range of representatives from across all fields of post 18 study.</p>
13	<p>One to one interviews conducted offering impartial advice and guidance on careers and course routes.</p> <p>Progression evening for all students to learn about routes, options, choices and pathways in relation to post 18 study.</p> <p>Higher education fair offering students the opportunity to speak to a range of representatives from across all fields of post 18 study.</p>	<p>Students attend Widening Participation events at Oxbridge Universities offering students advice and guidance on the application process.</p> <p>All students attend a careers fair to support progression pathways.</p> <p>One to one support for all students to support their UCAS application and impartially support students to review the choices made.</p>	<p>One to one support for all students to support their progressing applications and interviews.</p>

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available

AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Advisor.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian.

The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved [date] by Governors

Next review: [date]

Signed: [name] Chair of Governors [name] Principal