

# ST PAUL'S CATHOLIC SCHOOL

A Voluntary Academy



8 January 2021

Dear Parents/Carers

I am sure the announcements this week will have come as a huge frustration and disappointment to most of you as it has to myself and the staff here at school. We must now make the best of the situation and try to support you and your child as best we can.

## Remote learning

Since March 2020, schools have had extensive opportunities to develop their understanding of remote learning. We know that students accessing remote learning benefit most from regular, structured learning and contact with their teachers. Throughout this new period of remote learning all students will be expected to attend their normal school timetable with their full timetable running virtually every day. Class teachers will work with their timetabled classes throughout each timetabled lesson. A lesson register will be taken every lesson in order to monitor engagement in lessons. Lessons will include a balance of tasks, including some of which require students to write in their exercise books or on paper. If your child does not attend their lessons, you will be contacted. If your child is unwell and so not able to attend their lessons please inform the school absence line by 9am. Be aware you may still receive an email telling you we have noted your child has not attend registration despite the fact that you may already have called the absence line, we will have received your message on the absence line and the system will be updated during the school day.

All learning will via SatchelOne, Google Classroom, MS Teams or other subject specific software the departments may be using. All links for live lessons will be sent to your child by email and/or be on SatchelOne, it is important therefore that your child checks their emails every day. All lessons will be recorded, consent from all students attending is assumed. Should a student be unable to attend the live lesson they can email their teacher and request the recording'. Students should have cameras and mics switched off. Staff may request microphones on at points in the lesson to give feedback.

Our staff are available by email should you or your child need to seek help or advice between 8.30am – 3.30pm. Staff will get back to you but please be aware they are all teaching so please be patient. If you have an urgent query please call the school office and someone will try to help you. If your query is non subject specific but about remote learning, please email [remotelarning@st-pauls.leicester.sch.uk](mailto:remotelarning@st-pauls.leicester.sch.uk) and one of the staff monitoring the inbox will get back to you. Queries about laptops can be sent directly to Miss Warrilow at [swarrilow@st-pauls.leicester.sch.uk](mailto:swarrilow@st-pauls.leicester.sch.uk). Miss Warrilow has been managing laptops loans to those families who need them, please do email her if your situation at home with laptops is critical, we may be able to help. An alternative to getting online is via PS4/5 or Xbox for those students who have one. 'How to' guides are attached to this email.

Please note that classwork for each timetabled lesson will last one hour. Students may be set additional homework to be completed outside the school day. This work will be specifically identified as homework. Students will not be expected to 'carry on' with remote lessons resources. It is vital for well-being that a balanced approach to learning is taken. Students should take their breaks and lunches as they would in school, perhaps taking a break from screens as well during this time. During the school day the school timetable will continue to include opportunities to support the spiritual, mental and physical health of students.

### Pastoral care and well being

Every morning your child will have registration including prayer time with their form tutor, this takes place at 8.45am via MSTeams or GoogleMeet, a link will be sent to each student. As well as a way to check on their tutees, a register will be taken which will allow us to monitor attendance and we let you know if your child has not logged on. In addition, your child's form tutor and Head of Year will be in touch with them regularly by email. Please encourage your child to check their emails daily and keep in touch with their form tutor or Head of Year; there will be things they can do to help if they are struggling. Should you have concerns about your child you can contact their form tutor or Head of Year by email but you can also use the links on the school website <https://www.st-pauls.leicester.sch.uk/parents/safeguarding/> and <https://www.st-pauls.leicester.sch.uk/students/online-safety/> which provide lots of helpful advice.

### Examinations

Mr Lockyer has outlined the current situation in his letter. If your child is in Years 11 or 13 please encourage them to continue to engage in their lessons and work.

Best wishes



Mrs S Conaghan  
Principal